Strategic Plan

2020-2022
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Message from the Director

Staff, partners, and community members,

As we begin a new decade we celebrate the progress made through our 2017-2019 Strategic Plan and look forward to building upon this work in the next three years. Examples of our successes include:

<table>
<thead>
<tr>
<th>2017-2019 Priority Areas</th>
<th>Success</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research</td>
<td>• Developed a peer mentorship program for writing research manuscripts.</td>
</tr>
<tr>
<td></td>
<td>• Created an internal data and research community of practice.</td>
</tr>
<tr>
<td>Health Equity</td>
<td>• Hired a Health Equity Coordinator.</td>
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<tr>
<td></td>
<td>• Developed health equity data commitment and principles.</td>
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<tr>
<td></td>
<td>• Supported community-wide effort for the census.</td>
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<tr>
<td>Public Health Policy</td>
<td>• Supported Tobacco 21 and licensure efforts.</td>
</tr>
<tr>
<td>Customer-Focused Service</td>
<td>• Continued to identify opportunities to create a &quot;no wrong door experience&quot; for customers, such as obtaining access to HIV post-exposure prophylaxis medication for patients at our school-based health centers.</td>
</tr>
<tr>
<td>Partnerships</td>
<td>• Collaborated with numerous community partners to respond to and curb the Hepatitis A outbreak in Denver</td>
</tr>
</tbody>
</table>

In 2019 we went through a thorough planning process to re-evaluate our role, core capabilities, and strategic direction within the ever-changing public health field. We collected input from key stakeholders and our staff on several occasions. We documented successes and key themes. This process helped us better articulate our role and the core capabilities we bring to improving health with the community. This new strategic plan is designed to help us focus on our five core capabilities:

- Community Engagement
- High Quality Services to Patients & Clients
- Clinical Systems Change
- Capacity Building & Assistance
- Innovation

With this focus, and in partnership with you, we will be able to make progress on community-identified needs such as behavioral health, housing, built environment, access to care, community connectedness and stress. We look forward to the opportunities that lie ahead. Thanks for everything you do to make Denver a healthy community for all people.

Sincerely,
Bob Belknap, MD
Interim Executive Director
Executive Summary

The Public Health Institute at Denver Health is a nationally recognized public health agency committed to innovating practice and improving health for everyone by working with communities and partners. Formerly known as Denver Public Health, PHIDH combines science, education, and social impact to advance public health with communities, provide patient care, and inform the public health care community about ways to improve community health.

In our role as a **convener and collaborator** we increase efficiency and effectiveness of the larger public health network through innovation, information-sharing, and best practices.

As **public health educators and advocates** we raise awareness, develop skills, and engage the community around healthy behaviors, and promote policies that support healthy living.

In our capacity as a **public health service provider**, we leverage our expertise to deliver essential information and clinical care.

Our work across the spectrum of public health, including our unique connection to Denver Health and its comprehensive health system, enables us to **innovate and implement** for improvement of public health.

<table>
<thead>
<tr>
<th>Core Values</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuous Improvement and Innovation</td>
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</table>
Strategic Planning Process

Our comprehensive planning process began in August 2018 by engaging all PHIDH staff in a visioning exercise describing what PHIDH would look like in 5-10 years. PHIDH Supervisors took the visioning list and identified the activities and skills needed to achieve the vision, in addition to identifying where we already excel. Another part of our planning process included engaging stakeholders in an online survey (n=31) and 1:1 interviews (n=15) for our Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis. This was conducted by Darwin Branding, a strategic consultant, through a mix of online survey responses and in-person interviews. The Strategic Planning Committee and senior leadership team participated in numerous planning sessions throughout 2019 to identify PHIDH's core capabilities, key functional roles, and 2020 goals and strategies. An overview of the planning process and staff involved can be found in Appendix 2. Results of the SWOT Analysis can be found in Appendix 3.

The 2020-2022 Strategic Plan will be routinely revised with progress tracked in our performance management system and reviewed with the Strategic Planning Committee. An annual department action plan is developed each fall for the upcoming year. In addition, all program areas participate in fall program planning to identify ways that they can support and roll-up to the department plan. See Appendix 2 for an overview of the annual program planning process.

Strategic Priorities

As we enter the beginning of our new three-year strategic plan, PHIDH plans to focus on its five core capabilities as its strategic priorities. The goals in the five priority areas are:

<table>
<thead>
<tr>
<th>Core Capability</th>
<th>Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Engagement</td>
<td>1. Start with the community to drive public health planning and implementation.</td>
</tr>
<tr>
<td>High Quality Services to Patients &amp; Clients</td>
<td>2. Meet the diverse needs of patients, providers and the community.</td>
</tr>
<tr>
<td>Clinical Systems Change</td>
<td>3. Optimize prevention in clinical systems.</td>
</tr>
<tr>
<td>Capacity Building &amp; Assistance</td>
<td>4. Support partners by using our public health experience and expertise.</td>
</tr>
<tr>
<td>Public Health Innovation</td>
<td>5. Sustain a structure and culture to deliver public health innovation.</td>
</tr>
</tbody>
</table>

2022 Plan

Below are the agencies goals and strategies for 2022. The performance management system lists timelines and specific staff assigned to implement activities and monitor metrics. Furthermore, all nine PHIDH program areas have annual plans in our performance management system that align with the department goals, in addition to growing their teams in key foundational areas (e.g. quality improvement, customer experience, health equity, workforce development/engagement).
## COMMUNITY ENGAGEMENT

**Goal:** Start with the community to drive public health planning and implementation.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Tactics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Build knowledge and capacity for community engagement in departmental and programmatic work.</td>
<td>Increase visibility of the Community Engagement Committee’s resources and trainings. Advocate for resources and funding for community engagement within PHIDH and with partners.</td>
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</tbody>
</table>

## HIGH QUALITY SERVICES TO PATIENTS & CLIENTS

**Goal:** Meet the diverse needs of patients, providers, and the community.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Tactic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase access, quality, value, and satisfaction.</td>
<td>Build capacity for equitable hiring practices at PHIDH.</td>
</tr>
</tbody>
</table>

## CLINICAL SYSTEMS CHANGE

**Goal:** Optimize prevention in clinical systems.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Tactic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connect clinical system priorities to community prevention priorities.</td>
<td>Scan and catalogue the agencies clinical systems activities.</td>
</tr>
</tbody>
</table>

## CAPACITY BUILDING & ASSISTANCE (CBA)

**Goal:** Design CBA framework for PHIDH and catalogue current state of CBA services

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Tactic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase PHIDH’s delivery of capacity building and assistance (CBA) services.</td>
<td>Promote clarity, coordination, and collaboration around CBA services provided by PHIDH.</td>
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</table>

## PUBLIC HEALTH INNOVATION

**Goal:** Sustain a structure and culture to deliver public health innovation.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Tactic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foster a culture of innovation for PHIDH.</td>
<td>Support the implementation of PHIDH’s business development plan.</td>
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Appendix 1 – PHIDH Core Values

<table>
<thead>
<tr>
<th>Core Values</th>
<th>Values Statements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Continuous Improvement and Innovation</strong></td>
<td>- Use accurate and timely information to guide and support decisions.</td>
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<td></td>
<td>- Develop and implement new treatments, information systems, communication techniques, interventions, and ways to frame issues.</td>
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<td></td>
<td>- Leverage research opportunities.</td>
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<tr>
<td></td>
<td>- Support innovative projects and programs that advance public health and our mission.</td>
</tr>
<tr>
<td><strong>Excellence</strong></td>
<td>- Lead with integrity and humility.</td>
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<tr>
<td></td>
<td>- Achieve Public Health Accreditation in collaboration with the Denver Department of Public Health and Environment.</td>
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<td></td>
<td>- Train the future public health workforce (e.g. residents, interns, students).</td>
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<td></td>
<td>- Use public health core competencies to promote a highly skilled workforce.</td>
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<td></td>
<td>- Provide opportunities and support for continual learning and professional growth, with defined career paths for all positions.</td>
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<td></td>
<td>- Create a supportive working community that is engaged and diverse.</td>
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<td></td>
<td>- Develop high-functioning teams that teach and inspire each other.</td>
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<tr>
<td><strong>Collaboration</strong></td>
<td>- Work to effectively collaborate with community, government, private, and nonprofit partners.</td>
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<tr>
<td></td>
<td>- Work internally across program areas to improve effectiveness.</td>
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<tr>
<td></td>
<td>- Ensure that community needs set department priorities and that efforts are community driven.</td>
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<tr>
<td></td>
<td>- Establish trusting relationships with partners dedicated to improving health.</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td>- Serve all communities and patients, with compassion, according to their needs.</td>
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<tr>
<td></td>
<td>- Assure the delivery of culturally and linguistically responsive health services.</td>
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<tr>
<td></td>
<td>- Advocate for and define public policy to address social determinants of health.</td>
</tr>
<tr>
<td></td>
<td>- Commit to quality health care and health promotion for all.</td>
</tr>
<tr>
<td></td>
<td>- Address social determinants of health through population based efforts.</td>
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<tr>
<td></td>
<td>- Ensure programs and clinical services are inclusive in their design and implementation.</td>
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</table>
Appendix 2 – Overview of Public Health Institute at Denver Health Strategic Planning Process and Staff Involvement

**Strategic Planning Process Overview**

- **Department 5-10 year visioning at All Staff Meetings**
  - August 2018
- **Additional visioning in semi-annual reports and creation of summary document**
  - Oct-Dec 2018
- **SWOT Analysis and In-Depth Interviews**
  - Feb-Mar 2019
- **Retreat #1: Define significance of goals, developed strategies, formed teams**
  - June 2019
- **Feedback at all-staff meeting, program planning team assisted**
  - Sept-Nov 2019
- **Documenting of skills and success at Supervisor Meeting**
  - September 2018
- **Hired SWOT and value differentiation consultant, Affirmed mission, vision, values**
  - January 2019
- **Assessment debrief, identified core capabilities, developed goal statements**
  - April-May 2019
- **Retreat #2: draft metrics and first-year action plan**
  - August 2019
- **Content entered into performance management system**
  - Nov-Dec 2019

**Annual Plan Maintenance and Update**

- **Adapt**
  - **January – December**
    - Review monthly progress on the annual plan at the Visual Management Board
    - Maintain the performance management system
    - Adapt strategies and action items as needed

- **Prepare**
  - **August - October**
    - Committee members draft the next year’s department action plan at a retreat
    - Program Areas participate in annual program planning to identify opportunities to align with the department strategic plan in the next year and plan for foundational elements.

- **Feedback and Finalize Plan**
  - **November – December**
    - Plans and metrics entered into performance management system
    - Open applications and vote on new committee members
    - Update the Strategic Plan with the next action plan
    - Draft Annual Report
Appendix 3 – SWOT Analysis Summary

Public Health Institute at Denver Health (PHIDH) contracted with Darwin Branding, a strategic consultant, to gather stakeholder insight (SWOT Analysis) in order to inform the strategic planning process. Darwin collected feedback from 16 internal stakeholders and 15 external stakeholders through an online survey in addition to conducting 15 in-person interviews with a combination of internal and external stakeholders.

Key takeaways include:

- Lack of clarity around roles and responsibilities between PHIDH and the Denver Department of Public Health and Environment.
- PHIDH is seen as a leader, expert, innovator, collaborator and convener in public and population health.
- An opportunity exists to bring others (community partners, audiences served) into decision-making about priorities, new initiatives, and program development.
- Health equity and work around social determinants of health are seen as areas of focus and opportunity for PHIDH.
- Behavioral health, substance use, and health equity are seen as key public health issues and trends in the metro area. Teen suicide and vaping were also identified as issues on the rise.
- Being part of Denver Health – a safety net hospital with a community clinic system – presents unique opportunities to integrate prevention and health care.
- There is a need to plan for the next generation of leaders and increase diversity in professional/leadership roles.
- Another opportunity is to better utilize evaluation and data to serve paying clients.
- A threat is the lack of understanding of what public health is and its value.
- Additional strengths include: impassioned leadership, fiscal nimbleness, clinical expertise, data powerhouse, and entrepreneurial attitude (although the ability to move in multiple directions may create fragmentation).

The stakeholder insight contributed to conversations around PHIDH’s role, purpose, priorities, alignment, partnerships and value.
Appendix 4 - Strategic Planning Committee Members

In addition to general staff participation at all-staff meetings, the following committee members were greatly involved with creating the 2020-2022 Strategic Plan:

Abbie Steiner, Epidemiologist, Epidemiology and Preparedness
Alex Limas, Health Program Specialist, Community Health Promotion
Andrew Hickok, Clinic Administrator, STD and Family Planning Clinic
Andrew Yale, Administrative Director, Administration
Armen Tumanyan, Clerical Support Specialist, Infectious Disease Clinic
Ashley Wheeler-Bell, Operations Coordinator, Administration
Bill Burman, Executive Director, Administration
Edward Gardner, Director, Infectious Disease Clinic
Greg Budney, Epidemiologist, Epidemiology and Preparedness
Helen Burnside, Director, Denver Prevention Training Center
Jessica Forsyth, Director, Community Health Promotion
Judy Shlay, Associate Director, Administration
Katie Amaya, Planning and Performance Improvement Manager, Administration
Ken Scott, Epidemiologist, Data Science and Informatics
Laura Weinberg, Research Projects Coordinator, HIV/STD Prevention and Control
Libby Booth, Operations Specialist, Epidemiology and Preparedness
Nicole Steffens, Public Health Program Coordinator, Immunization Program
Santos Diaz, Public Health Program Coordinator, Community Health Promotion
Sarah Belstock, Public Health Planner, Community Health Promotion

2022 Strategic Planning Committee Members:

Lucy Alderton, Senior Data Applications Analyst, Data Science & Informatics
Bob Belknap, Interim Executive Director, Administration
Helen Burnside, Director, Denver Prevention Training Center
Brittany Goldstein, Health Program Specialist, Community Health Promotion
Rachael Goucher, Nurse Manager, Travel and Immunization Clinic
Kellie Hawkins, Physician, Infectious Disease Clinic
Carrie Hicks, Research Assistant, Infectious Disease Clinic
Kevin Kamis, Researcher II, HIV/STI Prevention and Outreach
Agustín Leone, Planning and Performance Improvement Manager, Administration
Masayo Nishiyama, Nurse Manager, Denver Sexual Health Clinic
Sarah Rowan, Physician, Infectious Disease Clinic
Judy Shlay, Associate Director, Administration
Kelly Stainback-Tracy, Health Program Specialist, Community Health Promotion
Armen Tumanyan, Program Assistant, Public Health Direct Clinical Services
Bev Wasserman, Nurse Field Consultant, Prevention Training Center