



Healthcare Interest Program (HIP)

Application for Academic Year 2019-2020

A mentorship program for CU Denver, MSU Denver, and Regis University students interested in healthcare careers

A Denver Health Hospital Program

Please fill out electronically and attach the following to an email from your university email:

- 1.) *A copy of your current, unofficial academic transcript*
- 2.) *All required, official vaccination records*

MSUD and Regis, please email*** to:

HIP@DHHA.ORG

***UCD students- please apply via handshake

Deadline to apply is Monday, April 8th

Students MUST use their corresponding University email address only to submit the application and communicate with HIP staff

Incomplete or late applications will NOT be considered

HEALTHCARE INTEREST PROGRAM

Program and Course Description:

The Healthcare Interest Program (HIP) is a rigorous, academic, year-long mentorship program and a 1-credit hour course per semester (through the office of Experiential Learning at University of Colorado Denver, the Applied Learning Center at Metropolitan State University of Denver, and Regis University's Academic Internship Program) that is coordinated, led and taught by HIP faculty at Denver Health: Dr. Josina Romero-O'Connell as program director and university faculty, and Teresa O'Connell as program manager.

The purpose of this mentorship program is to support undergraduate pre-health students who are attending CU Denver, MSU Denver at Auraria Campus, and Regis University who are seeking future healthcare professions. Participants will gain valuable shadowing experience within a healthcare environment, bridge educational science concepts to healthcare application, and develop long-term relationships with current healthcare providers who serve as their mentors. HIP will expose student participants to Denver Health, an urban, safety-net hospital and RQHC community clinic program that primarily serves the underserved population of Denver County. Students can expect to shadow physicians and other healthcare providers in the hospital or clinic setting, attend lectures that connect basic science coursework with real-world healthcare topics and health disparities, participate in community service, and take part in a book club. In completing the program, students should have a better understanding of the healthcare experience, how general science concepts are used in the healthcare setting, and have a wealth of new resources to access as they apply to graduate programs. As well, students should complete the program with an augmented perspective on their future career goals.

HIP Program and Course Requirements (The applicant should):

- Currently be enrolled as a degree-seeking student, be taking at least 12 credit hours outside of HIP, and in good academic standing for the entire 2019-2020 academic year at CU Denver, MSU Denver, Regis University
- Have successfully completed Biology I, Chemistry I, and one additional science class that directly pertains to each applicant's pre-requisites in their pre-health track
- Have completed a minimum of 15 credit hours at their University
- MSU Denver students must get internship credit through the Integrative Health Care program
- Agree to enroll in the HIP course for BOTH the Fall and Spring terms for 1 credit each semester
- Agree to attend ALL classes and mandatory events- these will be on scheduled Fridays at Denver Health
- Agree to complete at least 8 hours of mentor shadowing per month outside HIP classes
- Have a ≥ 2.75 GPA or higher when applying for and while in HIP
- Agree to additional internship requirements per each sponsoring University (Please review pages 4 and 5 for CU Denver's requirements, page 6 for MSU Denver's requirements, and page 7 for Regis University's requirements)
- ***After*** acceptance into HIP: A background check clearance arranged through each student's respective university
- Provide evidence of health insurance or health benefit plan through June 2020
- Agree to complete training in infection control/standard precautions and HIPAA once accepted to HIP, but before starting class
- In addition, students are required to provide evidence of the following vaccinations with their application submission, AND keep said vaccination records current while participating in HIP:
 - Completed Hepatitis B Series, OR positive immune titer, OR official declination
 - Two doses of MMR Vaccine (if born on or after 1957), OR one dose of MMR Vaccine (if born before 1957), OR positive MMR Titers
 - Varicella Vaccination, OR positive immune titer, OR reliable history (primary care provider's note) of Varicella infection
 - Current negative PPD (within 12 months) OR negative chest x-ray (if history of positive PPD)
 - Current T-dap Vaccination
 - Please note you will also be required to get and provide evidence of a Seasonal Influenza vaccination (as soon as the vaccine is available before November 1st)

**** Trainings and background clearance can be arranged through the office of Experiential learning at CU Denver, the Applied Learning Center at MSU Denver, and The Academic Internship Program at Regis.***

HIP Program Course Objectives (by the end of the year, the student should):

- Develop a mentor relationship with a formally assigned mentor in a healthcare field and better understand the profession,
- Develop a mentor relationship with HIP staff and faculty
- Gain insight into healthcare career options and preparation tracks, while more clearly defining personal career goals,
- Develop supportive relationships with students at CU Denver, MSUDenver, and Regis who have similar healthcare interests,
- And gain awareness of health inequity by participating in HIP curriculum didactics, HIP community service, and readings.

Projected Schedule:

As you apply, please consider these **mandatory** events and dates:

- **Interviews:** If we select you for an interview, you must be available for interviews on:

- **Regis University:** Friday, May 3rd from 8:00am-6:00pm
- **UC Denver:** Friday, May 24th from 8:00am-6:00pm
- **MSU Denver:** Friday, May 31st from 8:00am-6:00pm

Please note if you are unable to attend an interview on your respective schools' date, we will **not consider you for the 2019-2020 HIP Internship Program*

We may need to add other interview dates and times. If we select you to interview, you must be available for those interview dates and times as well.

- **Acceptance letters:** We will announce acceptance into the HIP to students via email on June 12th, 2018.
- **Kick-Off Meet & Greet:** The event will take place Friday, August 24th, at 5:00pm at Denver Health.
- **HIP Orientation:** Specific date TBD
- **Books to Bedside Friday lectures:** TBD
- **Health Equity Lectures Friday lectures:** TBD
- **Mentor Shadowing, 4 hours a month on Fridays:** TBD
- **Mentor Life-Coaching, additional time with mentors once a month:** TBD
- **Winter Social:** TBD
- **Community Service Project:** TBD
- **HIP end-of-the-year Graduation:** TBD
- **HIP classes on scheduled Fridays from 11:30am-5:00pm at Denver Health**

On-time attendance at all scheduled events and classes (in addition to monthly mentorship hours) is MANDATORY for HIP and failure to attend and/or participate will heavily impact your grade.

Your letter grade for HIP depends greatly on attendance, participation, mentor hours, community service hours (SHIPs), and professionalism. Please keep this in mind before you apply.



How do I get started?

START HERE!

1. Apply to the [Healthcare Interest Program](#).
 - a. Email the HIP coordinators for application or with questions: HIP@DHHA.ORG
2. Once you receive notification of your acceptance into the HIP,
3. If you have not done so already, attend an “**Internship Workshop**” at the Experiential Learning Center in Tivoli 260. Register in the “Events” section on *Handshake* (ucdenver.joinhandshake.com). Multiple workshops offered on a weekly basis. During this workshop, you will:
 - Learn about the process for finding an internship that matches your interests and major.
 - Learn how to utilize *Handshake* and other resources to search and apply for available internships.

OBTAIN FACULTY SPONSOR AND OTHER DETAILS

- You can find requirements for your internship placement on the back of this information sheet and your major specific information sheet.
- Please note you must receive course credit within your major field of study.

SOLIDIFY YOUR INTERNSHIP EXPERIENCE

- You can find Experiences under the Career Center tab in Handshake. You need to request an experience for every semester and every internship you plan on completing.
- **Make sure you have all the necessary information before requesting your experience;** you will need:
 - The name, email and phone number of the **site supervisor** (person supervising your work at Denver Health) – this is typically the HIP coordinator.
 - **Start date** and **end date** that you have discussed with your site supervisor.
 - A full **description** of the HIP. You will enter this into your experience. You can copy and paste from an electronic file if this is easier for you.
 - 4 – 8 **learning objectives** that you are hoping to learn and develop in the HIP.
 - You will need to know your **course number** and **faculty sponsor**.
 - Be sure to fill in each field, if you don’t know something, put ‘unsure’ and you can update it with your internship advisor.
- **Schedule an Internship Appointment** with Dr. Tony R. Smith
 - **Call our front desk to schedule you Denver Health HIP appointment at 303-315-7258.**
 - **You will need the following for your appointment:**
 - Evidence of:
 - Completed Hepatitis B Series - Positive Immune Titer or Declination on File
 - Two doses of MMR Vaccine (if born on or after 1957), one dose MMR Vaccine (if born before 1957), or positive MMR Titers.
 - Varicella Vaccination, positive immune titer, or reliable history of Varicella infection.
 - Current negative PPD (within 12 months) or negative chest x-ray (if history of positive PPD).
 - Current Tdap Vaccination.

* See back page for internship eligibility and requirements.

Updated Fall 2017

- Seasonal influenza vaccination (rotations occurring October – March).
 - Completed training in infection control/standard precaution.
 - Completed HIPAA Training.
 - Background check clearance according to contractual obligations.
 - Public Health students – you can provide your notification from enrollment in your program as evidence of this item.
 - All other majors – you will be asked to sign a background check authorization form during your appointment.
 - School Picture ID
- **Frequently Asked Questions:**
- I'm an international student, can I participate in the HIP?
 - Yes, however, you must be CPT eligible. Please visit with your ISSS advisor to get further details.
 - I'm a non-degree seeking student, can I participate in the HIP?
 - Unfortunately, you must be a degree seeking student to qualify to receive academic credit for the HIP experience. If you cannot register for academic credit or be eligible, you cannot participate in the HIP experience.
 - Do I have to pay tuition to participate in the HIP experience?
 - Yes, just like any other course, you will pay tuition for 1 credit hour of academic credit.

University of Colorado Denver Academic Internship Details & Requirements

- All student internships require a reported Internship Experience/Learning Agreement which must be approved by the Site Supervisor and Faculty Sponsor. This ensures the integrity of the internship experience and addresses legal and liability issues.
- **STUDENT ELIGIBILITY:** Students must have completed, at minimum, 15 credit hours. Cumulative GPA at CU Denver must be at least 2.75 prior to beginning the internship.
** If either of the requirements are not met, student may proceed with the appeals process.*
- **INTERNSHIP ELIGIBILITY:** In order to qualify for academic credit, internships *must be* related to the student's area of emphasis (major).
- Reminder: Don't forget to ask your Academic Advisor how many upper level elective credits you need to graduate! Most internships are variable and can be taken for 1, 2, or 3 credits (sometimes more).
- Designated Faculty Sponsors for the internship courses can be found in the Resources Library of Handshake.
- Students can only obtain credit for an internship by participating in the coursework the same semester as the internship; retroactive credit is not available.
- 3-credit hour internships require at least 135 hours of actual time "on the job", 90 hours for 2 credits and 45 hours for 1 credit.
- Fall and Spring semester internships require student to participate in the internship "on the job" for at least 10 weeks; Summer semester internships require at least 6 weeks of time "on the job" at the internship.
- The Experiential Learning Center at CU Denver administers the Internship Program and will oversee the administrative processes and course registration for internship placements.
- Adhere to CU Denver code of conduct and internship policies as set by site supervisor, ELC, & faculty sponsor.
- All paperwork and electronic approvals must be completed before a student starts their internship.

Health Interest Program –Denver Health

Step 1: Apply for the HIP program using the Denver Health Application

Step 2: Self-Registration for TIP Online – the MSU Denver Internship database

After acceptance into the HIP program, you can self register in the Applied Learning Center (ALC) to access The Internship Program database so that we can track your internship credit. This is a one-time registration process. The online TIP registration option is available for Health Interest Program students at MSU.

Please follow the steps below in order to self-register:

1. Go to www.msudenver.edu/internship/
2. Click on the big red “TIP Online” button at the bottom of the page.
3. Log in using your 900# - your password is “password”.
4. Scroll down towards the bottom of the page and complete “Additional Information” section
5. Once you have completed the “Additional Information” section, send an email to internships@msudenver.edu, with the following information:
 - a. In the subject line of the email, say, “Please activate my account in TIP”
 - b. In the body of the email, please give your 900# _____ HIP student .
Please activate my account.”
6. The Applied Learning Center will email a confirmation to your MSU email once you have been activated.
7. To learn how to navigate TIP, go to www.msudenver.edu/internship/
 - a. Under “TIP Online: Our Internship Database”, refer to #2. Please watch the **TIP Tutorial** for instructions to search for and internships and apply for future internships.

Step 3: Mandatory HIP program orientation meeting

Once you have been accepted in the HIP program, the ALC will set up a meeting for the HIP students in order to complete the required HIPAA Training and set up an account in My Clinical Exchange to validate vaccination records and background checks. MSU will pay for the background check for you.

The credit for the HIP experience is one credit for each semester for a total of two semesters. The credit will be in IHC.

Dear Regis College Students,

To be eligible to apply for the Healthcare Interest Program (HIP) at Denver Health, you must:

- Meet with Mindy Taylor in the Academic Internship Program prior to applying.
- Have completed, with a passing grade of C- or higher, two semesters of lower-division Biology and one additional science class that directly pertains to pre-requisites in your pre-health track.
- Have and maintain a 2.75 GPA or higher when applying to, and participating in, HIP.
- Be enrolled as a degree-seeking student at the time of application and be in good academic standing for the entire 2019 - 2020 academic year at Regis University.

If you are accepted into HIP for next academic year, you must:

- A. Be able to commit to HIP for the full academic year, attending all classes, mandatory events, and scheduled meetings with physician/mentor.
- B. Agree to enroll in the HIP course (PC 497) during the Fall and Spring terms for 1 credit each semester (classes will be from 11:30am-5:00pm on scheduled Fridays at Denver Health); Mindy will enroll you by add/drop each semester.
- C. Complete the required immunizations and upload official documentation from doctor's office/pharmacy in MyClinicalExchange (MCE) by HIP's deadline.
- D. Complete the following online through Regis by **July 1, 2019** (Mindy will provide an access link):
 1. Background check
 2. Training in infection control/standard precautions (OSHA)
 3. HIPAA training

Please contact Mindy Taylor, Director of the Academic Internship Program, to schedule a meeting:
mtaylor004@regis.edu.

PERSONAL & ACADEMIC INFORMATION

A. Personal Information

1. Name _____
Last First Middle

2. Current Mailing Address:

Street and number _____ Apt# _____

City _____ State _____ Zip _____

Home Telephone: _____

Cell phone: _____

3. Permanent Mailing Address (if different from above):

Street and number _____ Apt# _____

City _____ State _____ Zip _____

4. School email address: _____

5. Non-school email address: _____

6. Preferred long term email address: _____

B. Family Background

1. Father: Living Deceased Mother: Living Deceased

Occupation :

Occupation:

Highest Education:

Highest Education:

2. Number of brothers: Ages:

Number of sisters: Ages:

C. Education/ Healthcare Interest

1. List, in chronological order, beginning with high school, the schools you've attended or are presently attending and whether or not you received a degree.

INSTITUTION	MAJOR FIELD	DEGREE	DATES ATTENDED

For any of the following questions, please use extra room as you need to fully answer the questions.

2. What is your present classification in college?

3. What is your college or University?

Major?

Minor?

4. What date do you expect to graduate from college?

5. What is/are your healthcare career interest(s)?

Choose one or more, and, in the space below, elaborate. For example, if you chose MD you might tell us what field most excites you.

Pharmacy MD DO NP PA RN Dentistry PT/OT

Public Health Social Work Behavioral Health Other, Please Explain

6. Have you ever had any experience working in, volunteering in, or shadowing in a healthcare field?

No Yes

If so, for how many months and in what area? Briefly describe what you did.

7. Have you ever had any experience working in a science laboratory or doing research?

No Yes

If so, for how many months and in what area? Briefly describe what you did.

8. Do you have a healthcare mentor?

No Yes

If yes, tell us about him or her.

9. Have you applied to University of Colorado UPP program?

No Yes

If yes, when are you expected to start the program?

10. Have you participated in the University of Colorado UPP program in the past?

No Yes

11. Are you currently part of the BA/BS-MD degree program at the University of Colorado Denver?

No Yes

12. Is anyone in your family in the healthcare field (for example, physician, dentist, nurse, CNA, phlebotomy, any other)?

No Yes

If yes, who is that person and what is their job?

13. Discuss what motivates you to succeed.

14. List any obstacles or barriers you see before you in achieving your goals.

15. What do you think is the most important thing you can do to improve your chances of being accepted into your healthcare graduate school of choice?

16. On a scale of 0-10, rate your current level of confidence in being accepted into a future graduate school in a healthcare field (0 means you have no confidence and 10 means you have no doubt). Also explain why you chose the number that you did.

17. What has been your MOST favorite science class in college? Explain your answer.

18. What has been your LEAST favorite science class in college? Explain your answer.

19. What was the last book you read?

20. What do you see yourself doing in 5 years?

21. May we contact you in 3 years to see if you have enrolled in your graduate school in your healthcare field of choice?

No Yes

Best way to contact you:

22. Look at the objectives of the course (second page of this packet). Using those objectives in your answer, tell us why we should pick you for the HIP Class of 2018- 2019.

***I certify that my answers are true and complete to the best of my knowledge.
If this application leads to admission, I understand that false or misleading information in my application or interview may result in my dismissal.***

Date: Signature:

Printed name:

PERSONAL DATA

Completion of the following information is optional

Completion of this section is strictly voluntary on your part and refusal to provide this information will not subject you to being denied into the program or unfair treatment therein. Your cooperation will enable us to track populations served through HIP. The information on this form will be treated in a confidential manner.

1. Date of birth:

2. Age:

3. Sex: Female Male

4. Race (check all that apply):

- Black (includes of African and Eastern Indian descent)
- Native American (Includes Alaskan Native)
- Asian
- Caucasian

5. Ethnicity (check all that apply):

- Hispanic/Chicano/Mexican American/Latino, specify: _____
- Native Hawaiian/Pacific Islander
- African American
- Other African, specify: _____
- Asian American
- Other Asian, specify: _____
- Native American, name nation: _____
- Other, specify: _____

6. First Generation College: Are you the first in family to be on track to complete a 4-year college degree? (No parent has completed a 4-year degree).

Yes No

7. Is English your first language?

Yes No

If no, name first language:

8. Are you working while in school?

No Yes

If yes, how many hours a week and what is your job?

9. Are you a veteran?

Yes No

10. Do you have a learning disability?

No Yes

If yes, please tell us more about it so we can help you succeed: